

**CITY OF PALMETTO  
CITY COMMISSION MEETING  
AND CRA BOARD MEETING  
January 6, 2014  
7:00 PM**

Elected Officials Present

Shirley Groover Bryant, Mayor  
Tambra Varnadore, Vice Mayor, Commissioner, Ward 2  
Tamara Cornwell, Commissioner-at-Large 2  
Jonathan Davis, Commissioner-at-Large 1  
Charles Smith, Commissioner, Ward 1  
Brian Williams, Commissioner, Ward 3

Staff Present

Scott Rudacille, Chief Assistant City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Rick Wells, Chief of Police  
Amber Foley, Assistant City Clerk

Mayor Bryant called the meeting to order at 7:00 p.m., followed by a moment of silence and the Pledge of Allegiance.

RECOGNITION: Mayor Shirley Groover Bryant presented Code Enforcement Officer Mike Williamson with a certificate for completing Fundamentals of Code Enforcement, Level 1.

All persons intending to address City Commission were duly sworn.

1. CITY COMMISSION AGENDA APPROVAL

**Motion:** Commissioner Cornwell moved, Commissioner Davis seconded, and the motion carried 5-0 to approve the January 6, 2014 Agenda with the removal of item 5 (1<sup>st</sup> Read Ordinance 2013-20 Use and Location of Outdoor Vending Machines) and item 6 (Interlocal Agreement with Manatee County for Traffic Maintenance Operations) from the Agenda.

2. PUBLIC COMMENT

None

3. CONSENT AGENDA APPROVAL

A. Clerk's Office

1. Minutes: 12/2/2013 and 12/16/2013
2. Blalock Walters Legal Bills
3. Resolution 2013-41 Inter-fund Loan

B. Police Department

1. Canon Copier Lease
2. Resolution 2013-44 K-9 and Electronic Control Devices (ECD)

C. Public Works

1. Canon Copier Lease

Commissioner Williams removed item B.2. of the Consent Agenda for discussion.

**Motion:** Commissioner Williams moved, Commissioner Cornwell seconded, and the motion carried 5-0 to approve the January 6, 2014 Consent Agenda with the removal of item B.2.

B.2. Resolution 2013-44 K-9 and ECD Discussion:

Chief Wells explained that the K-9 that the Department had received will be returned to the breeder. The breeder had donated the dog to the Police Department K-9 Unit, thus there was no cost to the City. This Resolution is to pay for the purchase of a new K-9 to replace the dog they are returning [and also to purchase five Electronic Control Devices].

**Motion:** Commissioner Williams moved, Commissioner Smith seconded, and the motion carried 5-0 to approve item B.2. of the Consent Agenda.

4. SELECTION OF VICE MAYOR

**Motion:** Commissioner Williams moved, Commissioner Cornwell seconded, and the motion carried 5-0 to elect Commissioner Davis as Vice Mayor.

5. SELECTION OF CRA BOARD CHAIR AND VICE CHAIR

**Motion:** Commissioner Cornwell moved, Commissioner Smith seconded, and the motion carried 5-0 to elect Commissioner Davis as CRA Board Chair.

**Motion:** Commissioner Varnadore moved, Commissioner Smith seconded, and the motion carried 5-0 to elect Commissioner Williams as CRA Board Vice Chair.

5. 1<sup>st</sup> READ ORDINANCE 2013-20 USE AND LOCATION OF OUTDOOR VENDING MACHINES

AN ORDINANCE OF THE CITY COMMISSION FOR THE CITY OF PALMETTO, FLORIDA, AMENDING THE PALMETTO CODE OF ORDINANCES; PROVIDING FOR THE REGULATION OF THE USE AND LOCATION OF OUTDOOR VENDING MACHINES; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

**Action Request:** Motion to schedule Ordinance 2013-20 for a public hearing on February 3, 2014 at 7:00 p.m. or as soon thereafter as same can be heard in these chambers and direct staff to advertise for same.

**No action was taken; this item was removed from the agenda.**

6. INTERLOCAL AGREEMENT WITH MANATEE COUNTY FOR TRAFFIC MAINTENANCE AND OPERATIONS

**Action Request:** Motion to authorize the Mayor to execute the Traffic Management Center Operation and Maintenance Interlocal Agreement between City of Palmetto and Manatee County.

**No action was taken; this item was removed from the agenda.**

*Mayor Bryant recessed the City Commission meeting at 7:10 p.m. to open the January 6, 2014 CRA Board meeting.*

*Mayor Bryant reconvened the January 6, 2014 City Commission meeting at 7:35 p.m.*

7. ADDENDUM TO PROPERTY 1806 W. 5<sup>TH</sup> AVENUE AGREEMENT

Wells Fargo would like to extend the closing date on this property to January 13, 2014.

**Motion: Commissioner Varnadore moved, Commissioner Williams seconded, and the motion carried 5-0 to approve the Addendum to Purchase and Sale Agreement for the property located at 1806 W. 5<sup>th</sup> Avenue.**

8. BASEBALL FIELD UPDATE

The project is moving along.

9 ASR WELL UPDATE

No update.

10 DEPARTMENT HEADS' COMMENTS

Mr. Burton—informed Commission that the insurance for the Multi-Cultural event that the CRA and City usually purchase is no longer available. In the past, blanket insurance has been purchased through the Florida League of Cities (FLC) to cover **each** vendor that does not have insurance for up to \$1 million. FLC has explained that insurance can be bought for \$1 million; however, it will be **divided** between each vendor instead of the \$1 million covering each vendor as in previous years. It would be preferred that each vendor come with their own insurance naming the City of Palmetto as an additional insured. Mr. Burton asked Commission how they would like to handle the insurance for the event this year.

Commissioner Smith stated that many of the vendors that participate in this event are small mom-and-pop type of businesses who do not carry insurance. For them to go and purchase insurance on their own would be a hardship. He would like to see the City pay for insurance for these small businesses to help out the community for this safe event.

Mayor Bryant suggested that funds could be set aside for a first-come, first-serve basis for those vendors that do not have insurance. Mr. Burton explained that the vendors could purchase the insurance and the CRA could then reimburse them, this would help keep records accurate. Commissioner Smith does not agree with the reimbursement process. He said that the small businesses would not be open to the idea of buying it and waiting to be reimbursed.

Mr. Burton reminded Commission that CRA funds could only be used to help buy insurance for those vendors who operate within the CRA district.

Commissioner Varnadore asked staff to contact the County regarding insurance and special event procedures at Lincoln Park since it is a County owned park.

Mayor Bryant asked that a dollar amount be established and vendors can come through the CRA to get insurance coverage for the event this year. This discussion can be brought back on how to handle future events.

**Motion: Commissioner Davis moved, Commissioner Smith seconded the motion to establish a dollar amount and have vendors come through the CRA to get coverage for the event.**

Discussion ensued on the criteria for vendors to be awarded the money to receive insurance. Commissioner Varnadore asked that a discussion on the development of an official policy for consistency on insurance requirements be brought forward to a workshop meeting.

Commissioner Williams exited the meeting at 8:29 p.m. and returned at 8:30 p.m.

Commissioner Varnadore would like to include a monetary amount in the motion so that staff has clarity on how much to award. The consensus of Commission was to set the budget for \$5,000.00 this year for the event.

**Commissioner Davis amended the motion to include the established amount as \$5,000.00, Commissioner Smith seconded the amended motion. The amended motion carried 5-0.**

Commissioner Varnadore exited the meeting at 8:30 p.m.

11. MAYOR'S REPORT

No report.

12. COMMISSIONERS' COMMENTS

Commissioner Williams—displayed the trophy won by the girl's Palmetto Pride Softball team. He thanked Manatee County for putting up the fences that shortened the fields at Blackstone Park.

He read an email from Mrs. Jeannie Love regarding the noise at the new Blu Mangrove Grill. A copy of this letter is attached to and made a part of these minutes. He requested a discussion be brought forward regarding the noise that occurs at the restaurant.

Commissioner Varnadore returned to the meeting at 8:34 p.m.

Mayor Bryant adjourned the meeting at 8:34 p.m.

Minutes approved: February 3, 2014

*James R. Freeman*

James R. Freeman  
City Clerk